

Important Documents to be Submitted/Attached

At the time of Registration

Enclosures

- Self-attested copy of Birth Certificate of child issued by the Municipal Corporation/Competent Authority.
- Self-attested copy of Adhaar Card of child and both parents.
- Self-attested copy of proof of residence. (Latest Electricity Bill/Ration Card/Telephone Bill/ Passport)
- Two passport size recent photographs each of Parents/Guardian, Child.

At the time of Admission

- Birth Certificate in original
- Adhaar Card of child and parents (original)
- Proof of residential address (Passport/Registered Lease Deed/Paid Electricity Bill/Paid MTNL Telephone Bill. Electoral Card). In case of rental accommodation, an affidavit on stamp paper should be submitted along with the driving license.
- Certificate of **Medical Fitness** of child by Registered Medical Practitioner.
- Certificate of Vaccination Card of child by Registered Medical Practitioner.
- Blood Group Report .
- **Civil Documents** i.e.
 - (I) **Pan Card** of both parents.
 - (II) **Passport of student** if available.
 - (III) **UID/Passport/License** – any one proof of identity of both parents.
- Highest qualification degree for both the parents.

Please note:

- Transfer Case: Transfer certificate from employer stating date of transfer.
- Transfer certificate from school last attended for classes Prep onwards.

Important Note:

- Parents of students approved for admission will be called for verification of original documents as per schedule. No undertaking regarding the documents mentioned above will be accepted at the time of verification.
- **FINAL ADMISSION IS SUBJECT TO VERIFICATION OF THE FOLLOWING DOCUMENTS (PHOTOCOPY & ORIGINAL)**